

1 **Polk Association of Code Enforcement**
2 **Member Meeting Minutes**
3 **April 12, 2023**
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5 President Tonya Long called the meeting to order at 9:00 am.

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7 **Board Member Roll Call:** President – Tonya Long Present
8 Vice President – Brandon Altman Present
9 Treasurer – Steven Cote Present
10 Secretary – Danielle Ford Present

11
12 **Others Present:** See Membership Sign-in Sheet

13
14 **Speaker/Education Topic:** Marsha Faux, Property Appraiser
15 Homestead Exemptions and Property Appraiser Website
16

17 Break 10:14 am – 10:30 am

18
19 Approval of March 8, 2023, Meeting Minutes
20

21 **MOTION:** Jessica Phillips, motioned to approve the March 8, 2023, minutes as presented

22 **SECOND:** Adam Camacho, seconded the motion
23

24 **Membership Vote: Motion carried unanimously.**

25
26 Approval of Treasurer's Report for April 2023
27

28 February beginning balance was \$6,397.50

29 Expenses were \$182.32

30 Deposits were \$35.00

31 Interest was \$0.39

32 February ending balance was \$6,250.57
33

34 March beginning balance was \$6,250.57

35 Expenses were \$38.79

36 Deposits were \$65.00

37 Interest was \$0.43

38 March ending balance was \$6,277.21
39

40 **MOTION:** Lisa Harris, motioned to approve the April Treasurer report as presented

41 **SECOND:** Michael Creamer, seconded the motion
42

43 **Membership Vote: Motion carried unanimously**
44

45 A credit card offer from South State Bank was received for PACE to use; however, there are debit cards
46 attached to the checking account for authorized users, so the credit card is not necessary to have. A
47 motion was not made to apply for the credit card and no further discussion was held.
48

49 Vice President Report
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51 Next month's meeting will be hosted by Fort Meade at the Fort Meade Mobile Home Park Activities
52 Center (the speaker/education topic is to be determined). The remaining PACE meeting dates and
53 locations will be discussed at the next meeting. If there are any topic ideas for discussion, please let
54 Brandon know.
55
56

57 Property Abatements / Demand for Removals

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59 Each jurisdiction/municipality provided a brief synopsis of how they handle property abatements/demand
60 for removals (i.e. types of properties abated, process for noticing the property owner, who completes the
61 abatement, etc.). Demolition process was also provided by each jurisdiction/municipality, if applicable.
62

63 FACE Updates

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65 1. The Early Bird Registration ends next Friday, so please register as soon as possible to still
66 receive the early bird pricing.
67 2. Scholarships are also still available, with the application deadline being April 30, 2023.
68 Scholarship selections will take place in May.
69 3. There are currently 180 participants registered for the FACE Conference.
70 4. Todd Hoagland has been appointed as the new First Vice President, and Jon Martin has been
71 appointed as the second Vice President.
72 5. If anyone is interested in running for the next election, please see Steve Shifley or Tonya Long for
73 information.
74 6. A question was asked as to who will be manning the 50/50 table at the FACE Conference. This
75 will be discussed at the next meeting, when a more accurate count of attendees will be provided.
76

77 PACE Shirts

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79 There are approximately 20 PACE members who need new shirts. An order will be placed between now
80 and the next PACE meeting, so if anyone hasn't put in their order, please see Danielle Ford to do so.
81

82 PACE Seminar

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84 The annual PACE Seminar will be held on August 18, 2023 at the Lake Eva Event Center in Haines City.
85 The focus of this year's seminar will be gangs and human trafficking. More information will be forthcoming
86 as it approaches.
87

88 Strategic Planning / Goals for 2023-2024 Board

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90 In conjunction with the strategic planning of the mission statement for PACE at the January 11, 2023
91 meeting, strategic planning should also be done to come up with goals for the 2023-2024 PACE Board.
92 Please think of goals you wish to discuss at our next PACE meeting.
93

94 Announcements

95
96 **New Members:** Kristi Crowell, City of Lakeland
97

98 **Job Opportunities:** Polk County currently has open positions available. Please refer to the county
99 website for postings and application.
100

101 May 2023 Meeting

102
103 May's meeting will be hosted by Fort Meade at the Fort Meade Mobile Home Park Activities Center, 199
104 Edgewood Dr S, Ft. Meade, FL.
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106 **MOTION:** Lisa Harris, to adjourn the meeting at 11:11 am

107 **SECOND:** Adam Camacho, seconded the motion
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109 **Membership Vote: Motion carried unanimously**
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Tonya Long, President

Attest:



Respectfully submitted by
Danielle Ford, P.A.C.E. Secretary
May 10, 2023